

**REGULAR MEETING OF THE
FRISCO HOUSING TRUST FUND BOARD
CITY OF FRISCO MUNICIPAL COMPLEX
CITY COUNCIL CHAMBERS
6101 FRISCO SQUARE BLVD
FRISCO, TEXAS 75034**

Wednesday, October 14, 2009 at 6:30 PM

MINUTES

1. **Call to Order.** The meeting was called to order at 6:33 PM by Vice Chairman Nicole Bursey. The following board members were present: Nicole Bursey, Shannon Kackley, Hal Colvin, and Michelle Yancy. Staff was represented by Nell Lange and Stacy Brown.
2. **Election of Officers.** Nicole Bursey asked for nominations from the floor for Chairman of the Housing Trust Fund Board. Shannon Kackley made a motion to nominate Don Parker for Chairman. Michelle Yancy seconded the motion and the motion carried unanimously. Nicole Bursey made a motion to nominate Shannon Kackley for Vice Chairman of the Housing Trust Fund Board. Hal Colvin seconded the motion and the motion passed unanimously. Nicole Bursey made a motion to nominate Michelle Yancy for secretary of the Housing Trust Fund Board. Shannon Kackley seconded the motion and the motion passed unanimously.
3. **Consider and Act on approval of the minutes of the September 9, 2009 Housing Trust Fund Board Meeting.** A motion was made by Shannon Kackley to approved the September 9, 2009 Housing Trust Fund Board meeting minutes. Michelle Yancy seconded the motion and the motion carried unanimously.
4. **Review Housing Trust Fund Board purpose and timeline for the year.** Stacy Brown, Grants and Housing Coordinator for the City of Frisco presented a PowerPoint presentation detailing the Housing Trust Fund Board purpose. Discussion was held on the timeline.
5. **Consider and Act upon a request by the Samaritan Inn, Inc to amend Exhibit A of their FY 2009 Social Services contract.** Phil Maternowsko, Samaritan Inn Vice President, made a presentation to the Board concerning the reason for the request to amend the Exhibit A to include utility bills. He stated that, "The Samaritan Inn is unable to purchase the HVAC systems at this time due to funding constraints." Discussion was held and a motion was made by Hal Colvin approve the request to amend Exhibit A to include utility bills. Michelle Yancy seconded the motion and the motion carried 3 - 1.
6. **Consider and act upon a request to change the Targeted Down Payment Assistance Program Policy work requirement to 3 months.** Stacy Brown presented a request from a citizen to reduce the work requirement from 6 months of full-time employment at the City of Frisco or Frisco Independent School District to 3 months of full-time employment at the City of Frisco or Frisco Independent School District. Discussion was held. Shannon Kackley made a motion to deny the request to change the work requirement to 3 months. Michelle Yancy seconded the motion and the motion carried unanimously.
7. **Consider and Act on homebuyer loan applications for the City of Frisco Workforce funds and the Community Development Block Grant (CDBG) fund.** Targeted Down Payment Assistance loan #25 was presented to the board. Shannon Kackley made a motion

to approve the TDPA Loan #25. Michelle Yancy seconded the motion and the motion carried unanimously.

8. **Citizen Input.** None

9. **Adjourn.** Shannon Kackley made a motion to adjourn. Hal Colvin seconded the motion and the motion carried unanimously.

Submitted by:

Michelle Yancy, Secretary

Don Parker, President